



## Biblical Counselor Job Description

### **Position Overview:**

The Biblical Counselor shall be a born-again believer who feels called by God to this position. He/she shall prayerfully provide spiritual, mental, relational, and emotional support for students and staff. The Biblical Counselor's performance will be evaluated in accordance with the provisions of the School Board's policy on Evaluation of Professional Personnel and this job description.

### **Required Personal Qualities:**

- Have received Jesus Christ as his/her personal Savior and have a clear testimony
- Believe that the Bible is God's Word and is the standard for faith and daily living
- Agree with the North Hills Christian School Statement of Faith

### **Minimum Qualifications:**

- A bachelor's degree in counseling from an accredited university is required.

### **Essential Job Functions:**

- Student Support
  - Facilitate individual counseling sessions
  - Facilitate small group counseling - interactive focus groups
  - Facilitate classroom counseling lessons
  - Develop biblical-integrated lesson plans for classroom counseling lessons
  - Facilitate psychiatric/therapeutic appointments during school hours for students in long-term care
  - Observe students in the classroom for spiritual, social, emotional, or mental disturbances.
  - Support students during DSS visits
- Parent Support
  - Facilitate parent workshops related to their child's spiritual, social, emotional, and mental well-being.
  - Facilitate parent meetings
  - Write monthly articles for the Eagles blog



- Staff Support
  - Facilitate teacher workshops/professional development related to spiritual, social, emotional, or mental well-being.
  - Facilitate teacher meetings
    - Teacher meetings are categorized as meetings to discuss concerns/goals for students in the classroom.
  - Facilitate staff support meetings
- DSS and In-House Therapy Involvement
  - Work alongside Social Workers for active DSS cases for students under Biblical Counselors' care.
  - Facilitate therapy appointments for therapists coming in-house to support students.
- Documentation
  - Prepare notes for psychotherapy and educational record notes related to NHCS biblical counseling as outlined in the “Biblical Counselor’s Protocol: “Documentation”
  - Facilitate parent permission for school counseling support at the beginning of the academic year or during the year, as appropriate.
- Update/Revise Policy and Procedures PRN
- Engage in Professional Development Opportunities

Please submit resume and cover letter to Ray Carter, [rcarter@northhillschristian.com](mailto:rcarter@northhillschristian.com).