



General Maintenance Worker

Part-Time Position

Position Overview

The General Maintenance Worker for North Hills Christian School is responsible for performing routine maintenance, repairs, and upkeep of school facilities, grounds, and equipment to ensure a safe, clean, and well-maintained environment for students, staff, and visitors. This position reports to the Facilities Director and assists with a wide variety of maintenance, custodial, and event support tasks.

Required Personal Qualities

- Have received Jesus Christ as his/her personal Savior and have a clear testimony.
- Believe that the Bible is God's Word and is the standard for faith and daily living.
- Agree with the North Hills Christian School Statement of Faith.

Minimum Qualifications

- High school diploma or equivalent.
- Valid driver's license with a satisfactory driving record.
- Clean background check.
- Ability to lift up to 50 pounds and perform physically demanding work.

Additional Preferred Qualifications

- Previous experience in general building maintenance, facilities, or a related trade.
- Basic knowledge of plumbing, electrical, carpentry, painting, and HVAC systems.
- Experience operating hand and power tools safely.
- Ability to prioritize tasks and work independently with minimal supervision.

Essential Job Functions

- Perform routine maintenance and minor repairs to school buildings, classrooms, and campus equipment.
- Complete preventive maintenance tasks as assigned.
- Respond promptly to maintenance work orders and facility needs.
- Assist with plumbing, electrical, carpentry, painting, and general repair projects within skill level.
- Set up and tear down tables, chairs, and equipment for school events and activities.
- Assist with maintaining clean, safe, and attractive outdoor areas, including sidewalks, parking lots, playgrounds, and landscaping.
- Perform seasonal maintenance, including leaf removal, pressure washing, and minor snow or ice treatment when necessary.



- Identify and report facility concerns or safety hazards to the Facilities Director.
- Maintain maintenance equipment and tools in a safe and organized condition.
- Follow all school safety procedures and OSHA guidelines.
- Perform other duties as assigned.

Additional Professional Qualities

- Strong work ethic with dependable attendance and punctuality.
- Positive attitude and willingness to serve others.
- Ability to work independently and as part of a team.
- Strong problem-solving skills and attention to detail.
- Ability to communicate professionally with staff, students, parents, and vendors.
- Flexibility to respond to changing priorities throughout the day.

Working Conditions

- Indoor and outdoor work in varying weather conditions.
- Frequent standing, walking, climbing ladders, bending, kneeling, and lifting.
- Occasional evening or weekend hours may be required for special events or emergencies.

Additional Details

Pay: Competitive hourly rate based on experience.

Days/Hours of Commitment:

- Approximately 20–29 hours per week
- Schedule to be determined with the Facilities Director based on school needs.
- Additional hours may be available during school breaks and summer months.

Please submit a resume and cover letter to **Kelly Lookadoo** at klookadoo@northhillschristian.com.